

**Advertisement No: MBIG/19/03/2025**

**RECRUITMENT NOTICE**

mbig it services pvt ltd is a technology company based in Bhandara, Maharashtra. Founded By [Shubham Parkhedkar](#), who serves as the Director, the company offers a comprehensive range of IT solutions tailored to businesses of all sizes. Their services include web and software development, e-commerce platforms, CRM and ERP systems, IT consulting, computer maintenance, and infrastructure management (<https://mbig.in>)

MBiG invites applications through **offline mode (through registered post)** for recruitment **purely on contractual basis** as per the details given below:

<b>Sr No</b>	<b>Vacancy Code</b>	<b>Name of the Vacancy</b>	<b>Minimum Educational Qualification &amp; Experience</b>	<b>Skill Set and Essential Experience</b>	<b>Number of Vacancies</b>
1	MBiG 2025(01)	Technical Manpower	B.E / B.Tech in Computer Science /Computer Engineering/ Information Technology / Electronics & Communication/ Instrumentation & Control/ Civil/ Environmental/ Mechanical or MCA / MSc (IT) with minimum 60% marks or equivalent CGPA/CPI from recognized university.	<ul style="list-style-type: none"><li>• Proficiency in Rx.Js/ Java /.Net</li><li>• More than 3 years of Experience in Applications</li></ul>	<b>10</b> (Minimum 3 years of Experience)
2	MBiG 2025(02)	Software Developer	Poly/BE/BE-TECH with engineering background (3+2 years/ course) having minimum 80% or equivalent	Minimum 3 to 6 Month Internship of relevant experience of Pvt.Ltd Company	<b>2</b>
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2.2	MBiG 2025(2.2)	CEO Personal Assistant	CPI/CGPA80% Only Girls	Free Internship Opportunities for 6 Month to 1 Yrs	<b>1</b>

**TERMS AND CONDITIONS**

**1. PERIOD OF ENGAGEMENT**

- The initial engagement of the candidate on contract basis would be upto 3 Month which may be extended based upon the performance of the individual and requirement at the mbig.
- The engagement would be on full time basis and the person will not be permitted to take up any other assignment during the contract period.

**2. STATION OF POSTING**

- Bhandara , Ahmedabad

**3. REMUNERATION**

- Consolidated remuneration based upon experience and skills of the candidate.

**4. AGE LIMIT**

- The applicant should not be more than 30 years of age on the date of publication of this advertisement.

## 5. SELECTION PROCESS

- Based on qualification, experience and practical test
- No TA/DA/ will be admissible for attending the practical test.

## 6. SUBMISSION OF APPLICATION

- The Application form (as per Annexure A) should be completed in all respect along with supporting documents.
- Incomplete Applications shall not be entertained and no communication in this regard shall be sent to the applicant.
- Applicants must submit a hard copy of the application form as per the annexure, along with clear, self-attested copies of all relevant testimonials, certificates, and supporting documents. The application should be sent via Registered Post only to "The Director Administration, MBIG," by **1th April 2025**. The envelope must be superscribed accordingly. Failure to comply with these instructions will result in rejection of the application..

Vacancy Code: \_\_\_\_\_  
Name of the Vacancy: \_\_\_\_\_

To,  
The Director Administration  
Gandhi Vidyalaya Road, near Sahyog Hospital Back Side,  
Bhandara, Maharashtra 441904,

From,  
Name of Applicant:  
Full Address:  
Mobile No:

**APPLICATION FORM**  
**(To be filled in Block Letters)**

Name of the Vacancy applied for: \_\_\_\_\_

Vacancy Code: \_\_\_\_\_

Affix your Passport  
size photograph  
duly signed across

1.	Applicant Name:				
2.	Father's Name:				
3.	Surname:				
4.	Date of birth:	Day	Month	Year	
5.	Age:				
6.	Nationality:				
7.	Educational Qualification (Matriculation Onwards)				
	Qualification	Board, university etc.	Year of passing	Subject	Percentage*
* In case of CGPA/CPI etc, candidates must submit the authenticated proof of conversion formula from CGPA /CPI etc. to Percentage.					
8.	Experience: Details of present and past employment				
	Name of the Employer	Designation	Period of Service		
			From	To	
9.	Details of Project/Publication/Certification (If any):				
10.	Contact details:				
	Address:	Present:	Permanent:		
	Email:				
	Mobile:				

11.	Any other relevant information in support of application:
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**DECLARATION:**

I do hereby declare that all the information made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if the information furnished by me in this form or my *curriculum vitae* submitted with this form is found to be false or omits to specify material facts, or is incomplete, my candidature may be rejected.

**Mandatory Attachment: *Government ID Proof, Curriculum vitae, Date of Birth Certificate, Qualification Certificates (Matriculation Onwards), Experience Certificates, (Present and Past Employments), Latest Salary Slip and any other relevant certificates / documents.***

Date:		Signature of applicant:	
Place:		Name of applicant:	